



DIGITAL MEDIA INVESTIGATOR (DMI)

Job Description

Grade	Scale 6/SO1
Department	Digital Investigation and Intelligence
Line Manager	1st Line Manager - Detective Sergeant Digital Investigation and Intel 2nd Line Manager - Detective Inspector Digital Investigation and Intel
Scope	<p>As a member of the Digital Investigator and Intelligence the DMI will be required to attend crime scenes in order to formulate digital forensic strategies. To deliver against these strategies in order to support investigations and provide high quality evidence which enables the effective prosecution of offenders through the courts. Provide advice in respect of evidential material from a wide range of digital media devices, CCTV and other police systems. Act as tactical advisor to Senior Investigating Officers and agree the digital and telephony strategy. Provide advice, guidance and assistance to local officers and staff on the proportionate retrieval of data from digital storage devices, producing reports at the point of need to support investigation of crimes and criminal prosecutions.</p> <p>Location Police HQ (Alverton Court)</p> <p>Working Patterns Standard office hours</p>
Special Conditions	<p>Need to attend external meetings/conferences/workshops as required.</p> <p>Security vetting procedures for the post - MV level.</p> <p>Requirement to undertake refresher training as and when deemed necessary.</p> <p>Occasional requirement to work in different locations.</p> <p>Attend crime scenes as part of Digital Investigation and Intelligence to assist in the processing of evidence.</p> <p>POLICE OFFICERS ONLY: Requirement to undertake operational policing duties as instructed / required.</p>
Main Responsibilities :	Advise Senior Investigating Officers and Police Leaders on the most effective and efficient strategies to harness communications data and

	<p>other digital media, having advised and agreed on the strategy, work with the investigative team to lawfully acquire the data, reduce it into an admissible format, and attend court to present the findings.</p> <p>Analyse a wide range of data, presenting the results and recommendations of the research to the customer in order to address a specific intelligence requirement or provide high quality evidence to enable the effective prosecution of offenders through the courts. This will involve supporting senior investigating officers with sound judgement and tactical advice and attending court when required to present evidence.</p> <p>Promote the use of Digital Media as a significant source of intelligence and evidence through attendance at briefings and briefing/training of customers, including SIO's ensuring that operational police officers understand and are aware of the benefits of such approaches.</p> <p>Proactively identify opportunities for exploiting technological solutions, to deliver an effective and efficient Digital Media Investigation service for North Yorkshire Police in support of the forces strategic priorities.</p> <p>Maintain own personal and professional continuing development including an up to date knowledge of all relevant legislation, attending training seminars both internally and externally, ensuring that all investigations can be conducted in accordance with current legislation and policy at all times.</p> <p>Provide expert reports and maps in relation to Radio Frequency Propagation Survey's; this will include meetings with defence experts prior to trial, discussion over agreed and contested cell site related evidence and providing expert testimony during court to ensure the prosecution of offenders.</p> <p>This role profile indicates the key activities of the post and does not restrict the post holder from performing other duties. Additional duties may be agreed on an individual basis and recorded in the Performance Development Review (PDR).</p>
<p>Essential Skills, Experience and Qualifications :</p>	<p>Essential</p> <ul style="list-style-type: none"> • Well-developed verbal, written and interpersonal communications skills and the ability to influence at all levels. • Ability demonstrate and impart technical knowledge to key internal and external stakeholders • An enthusiastic self-starter who is highly organised, possesses an enquiring mind and the ability to prioritise work at short notice. • Awareness of relevant legislation and guidance including the Criminal Procedures & Investigation Act 1996 (CPIA). • Demonstrable knowledge and interest in digital media and investigation techniques

- Excellent research skills and the ability to provide practical, cost effective and workable recommendations to enhance the service offered by the department.
- Fully IT literate and well versed in a wide range of software packages. Ability to rapidly familiarise themselves with new and emerging Digital technologies.

Desirable

- A highly experienced and competent investigator with a proven history of practical experience in the fields of Communications Data, ANPR, CCTV or Digital Forensics within Law Enforcement and practical applications in crime/other investigations such as missing persons and "manhunt" scenarios.
- Ability to liaise with several Law Enforcement and Legal Professionals such as Judges, Barristers, Cell Site Experts, SPoCs, SIOs and OICs.
- Fully conversant with available communications data, open source techniques, digital forensic opportunities and ANPR tactics; capable of delivering a professional investigation strategy across all of these disciplines and communicating that strategy to Senior Investigating Officers and Police Leaders.

This is career graded and as such is subject to a Training & Career Progression Plan. Salary progression is based on a review of evidence provided against the Training & Career Progression Plan.